

PERSONAL DATA ERASURE REQUEST

1. Subject Identity:

Name and surname		Phone	
Home address		E-mail	

2. Category of the Subject of personal data to which you belong: (you can choose one of the following categories: employee in Makoten Dooel Gevgelija, applicant for employment, intern, external collaborator under contract, subject to direct marketing, visitor, client etc.)

Category of Subject of personal data:

Your relationship with Makoten Dooel Gevgelija (in order to be able to respond to your request in a timely manner, please describe in more detail your relationship and contact persons in Makoten Dooel Gevgelija)

3. Reason for requesting your personal data to be erased

Pursuant to Article 21 of the LPDP¹, I request you to erase the personal data you hold upon me.

Due to the sensitive nature of the erasure of personal data in accordance with Article 21 of the LPDP, several conditions need to be met before considering the Request. Please state the reason why you want your personal data to be erased and submit appropriate documents to justify the Request

(Please check the appropriate box)

- I consider that my personal data is no longer needed for the purposes for which it was originally collected and processed
- I no longer agree with the processing of my personal data
- I object to your processing of my personal data, in accordance with my right under Article 25 paragraph (1) of the LPDP
- I consider that my personal data is being processed illegally
- I consider that you are subject to a legal obligation that requires the erasure of my personal data
- I am a child, I represent a child or I was a child during the processing of personal data and I believe that my personal data has been used to offer me services of the information society

4. What personal data and information do you want us to erase?

Check personal data and information you want to be erased:

- biometric data
- personal data in electronic form

¹ Law on Personal Data Protection (Official Gazette of RNM no. 42/2020)

Document that must be submitted in support of this Request:

- proof of your identity²
 - documents justifying the erasure of data (see item 3 of this Request)
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Send the answer to this Request

- to my home address
- to my e-mail address

Signature _____	Date _____
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Important notes:

- Makoten Doel Gevgelija reserves the right to refuse the execution of your request if it is against the legal regulations
- Makoten Doel Gevgelija has the right to confirm your identity and may contact you for additional information necessary to identify your personal data and use all reasonable measures to determine your identity.
- Makoten Doel Gevgelija will respond to your request as soon as possible, and no later than 30 days from the date of receipt of the request
- Makoten Doel Gevgelija may charge a reasonable fee taking into account the scope, complexity, time of providing information or may refuse to act upon the request if the request is unfounded or excessive

² To be sure that we restrict the processing of the personal data of the right person, we ask you to provide us with proof of your identity: ID card, passport, driver's license, birth certificate. Please provide us with a copy or scanned image of a document (do not send originals). If we believe that you are not the person you claim to be, we reserve the right to reject your request.