

## REQUEST FOR RESTRICTION OF PERSONAL DATA PROCESSING

### 1. Subject Identity:

<b>Name and surname</b>		<b>Phone</b>	
<b>Home address</b>		<b>E-mail</b>	

2. **Category of the Subject of personal data to which you belong:** (you can choose one of the following categories: employee in Makoten Dooel Gevgelija, applicant for employment, intern, external collaborator under contract, subject to direct marketing, visitor, client etc.)

<b>Category of Subject of personal data:</b>
<b>Your relationship with Makoten Dooel Gevgelija</b> (in order to be able to respond to your request in a timely manner, please describe in more detail your relationship and contact persons in Makoten Dooel Gevgelija)

### 3. Reason for requesting a restriction on the processing of personal data

<b>Pursuant to Article 22 of the LPDP<sup>1</sup>, I request Makoten Dooel Gevgelija to restrict the processing of my personal data</b> (Please check the appropriate box)
<input type="checkbox"/> I dispute the accuracy of my personal data
<input type="checkbox"/> The processing is illegal, but I do not want my personal data to be deleted
<input type="checkbox"/> Personal data is no longer needed for the original purpose, but can still not be deleted because there is a legal basis (for establishing, achieving or defending my legal requirements)
<input type="checkbox"/> I am waiting for an answer after a submitted complaint in accordance with Article 25 of the LPDP, which disputes the processing of my personal data

Document that must be submitted in support of this Request

- proof of your identity<sup>2</sup>
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<sup>1</sup> Law on Personal Data Protection (Official Gazette of RNM no. 42/2020)

<sup>2</sup> To be sure that we restrict the processing of the personal data of the right person, we ask you to provide us with proof of your identity: ID card, passport, driver's license, birth certificate. Please provide us with a copy or scanned image of a document (do not send originals). If we believe that you are not the person you claim to be, we reserve the right to reject your request.

Send the answer to this Request

to my home address

to my e-mail address

<b>Signature:</b> _____	<b>Date</b> _____
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Important notes:

- Makoten Dooel Gevgelija reserves the right to refuse the execution of your request if it is against the legal regulations
- Makoten Dooel Gevgelija has the right to confirm your identity and may contact you for additional information necessary to identify your personal data and use all reasonable measures to determine your identity
- Makoten Dooel Gevgelija will respond to your request as soon as possible, and no later than one month from the day of receipt of the request. The deadline can be extended for another two months, for which you will be informed in a timely manner
- Makoten Dooel Gevgelija may charge a reasonable fee taking into account the scope, complexity, time of providing information or may refuse to act upon the request if the request is unfounded or excessive